



Britannia Bridge

Primary School



Meal Arrears Policy

School Meals Policy

Britannia Bridge Primary School has adopted a **NO DEBT** policy relating to the school meal service.

If debts are incurred, then the school has to pay for them. This means that money which should be spent on the children's education is used to pay for debts incurred by parents. This is unacceptable and we request that all parents give this policy their full support.

If parents believe that their children should qualify for Free School Meals please contact Education Benefits at Wigan Life Centre. This allowance is a statutory right and it is important that you use it if you qualify. We will help you all we can with your application.

Parent(s)/Guardian(s) must pay in advance for the school dinners. This is payable on a on our School Money app (eduspot). The cost is currently £11.50 per week (£2.30 per day).

Children will not be provided with a school lunch unless it is paid for, or your child is entitled to free school meals. If a parent genuinely forgets to pay in advance, the school may grant a **debt allowance of 1 meal**. However this debt must be paid on the next day and future meals must be paid for in advance before any meal is provided.

If the debt is not cleared, parents will be asked to take their child home or provide a packed lunch. In a case when a debt payment is not received nor a packed lunch provided, a member of the administration team will phone the parent to ask them to immediately call in to school with the school dinner money or a packed lunch.

If payment of the debt is not received by the next day, the Head teacher reserves the right to begin legal proceedings against parents to recover the debt. If a family continues to need additional support then a referral to education welfare or social care will be made on their behalf.

The procedure will be straightforward, fair and just for all families. A reminder letter will be sent out for payment but unpaid debts will not be allowed to carry on, there will be a time limit.

We hope that by implementing this debt policy we are able to help parents manage school dinner money better and at the same time ensure that all monies available are used to enhance our children's learning.

If any further details are needed please contact the school office for advice.

Signed on behalf of school Governors

C. Pidgeon-Duncalf

Mrs C Pidgeon-Duncalf
Headteacher

November 2022

Happiness

Encouragement

Aspirations

Respect

Team-work



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