



## **Job Description Class Teacher**

**Job Title:** Class Teacher

**Job Purpose:** Under the reasonable direction of the Headteacher, carry out the professional duties of a school teacher (as set out in the School Teacher's Pay and Conditions Document). Teach in accordance with the ethos, organisation and policies of the school (as a fully committed member of the teaching team and as detailed in the specific duties below).

**Line Management:** Reporting to the Headteacher/Deputy Headteacher

**Liaising with:** Headteacher, Senior Leadership Team, Teachers, Support Staff, Parents/, Local Authority representatives and external agencies.

**Salary Scale:** Teacher's Main Pay Scale

**Working Time:** Full time (as specified in the School Teacher's Pay and Conditions Document).

**DBS Disclosure Level:** Enhanced

### **School Ethos**

- Work with the Headteacher (and colleagues) in promoting the ethos and culture of the school, securing its mission statement with all members of the school community and ensuring an environment for teaching and learning that empowers both staff and children to achieve their highest potential.
- Actively support the school's corporate policies relating to equality and diversity, inclusion and health, safety and well-being.
- Promote the school and celebrate its success, at every opportunity.

### **Curriculum Planning and Provision**

- Help develop and maintain a curriculum (in line with the National Curriculum and school policy) to meet the needs of individual children within your class.



- Work with other members of staff (to ensure that the extreme of the ability range are catered for within the curriculum).
- Monitor and evaluate the curriculum offered and review appropriate planning, assessment, record keeping and reporting procedures, as and when requested.
- Under the direction and guidance of the Senior Leadership Team, actively contribute to and support the development of one or more specified aspect(s) and/or area(s) of pupil and/or staff development – Subject Leader Role.
- Ensure effective use and maintenance of all material teaching resources, within your classroom area and working environment, and ensure available resources are used, effectively, to support the curriculum.

### **Teaching and Learning**

- Be a dynamic and innovative classroom practitioner, committed to raising pupil achievement.
- Produce coherent lesson plans which ensure continuity and progression, take account of the individual needs of pupils and encourage development of independent learners.
- Employ a range of suitable teaching and learning strategies and styles (to ensure effective learning).
- Present appropriately demanding subject content, skills and understanding, in a clear and stimulating manner, thereby motivating and sustaining the interest of the pupils and raising levels of attainment.
- Develop, maintain, and use resources appropriate to chosen learning objectives.
- Ensure the effective deployment of teaching assistant support in the classroom.
- Analyse and evaluate children's learning (to inform future planning and teaching and learning activities).
- Create a caring, well ordered and stimulating environment, where children feel safe and achieve well.
- Mark and monitor pupils' class work and homework, providing constructive oral and written feedback.
- Maintain good practice and implement changes in accordance with developments in educational theory and practice.
- Set pupil targets, assess progress and maintain records (in accordance with school policy).



### **Pastoral Care**

- Set high expectations for pupils' behaviour, establishing, and maintaining a good standard of discipline through positive and productive relationships.
- Develop positive relationships with all children (based on their achievements) and promote their general progress and well-being in participation in all aspects of school life.
- Maintain a positive approach to child management, supporting the schools' policies relating to attendance, punctuality, and behaviour.
- Alert Senior Leadership of any more complex problems experienced by pupils - as making recommendations as to how they may be resolved.
- Maintain a system of rewards and sanctions, which is understood and appreciated by pupils and parents/carers.
- Follow 'Keeping Children Safe in Education', at all times.

### **Parent/Carer Involvement and Partnership Working**

- Report appropriately to parents on the needs and progress of their children.
- Encourage the involvement of parents/carers in the education of their children (and respond promptly to queries and concerns).
- Uphold the school's well-established link with the local community, with our network of schools, the LA and other external agencies.
- Engage actively with the annual appraisal process, in accordance with the school's policy.
- Take a shared responsibility for your own continuing professional development, by participating in a range of appropriate professional development opportunities.
- Ensure colleagues receive information and feedback in professional development activities undertaken.